

# instructions

1. Go to <http://bit.ly/WhileYouWereOutForm> for access.
2. Make a copy (You will need a separate copy for each class you teach)
3. Rename
4. The text boxes are already in place for you, all you have to do is click and type.
5. I have 9 weeks of slides for you. If needed, right click the side (Control +Click for Mac users) and select duplicate to add additional slides.
6. Add the link to your class Google Classroom (I keep mine pinned to the top of the page so the students have easy access to the document)

Happy Teaching,

Savannah Kepley

**For more tips and ideas for your classroom, visit**

**[www.teachingintentionally.com](http://www.teachingintentionally.com)**